



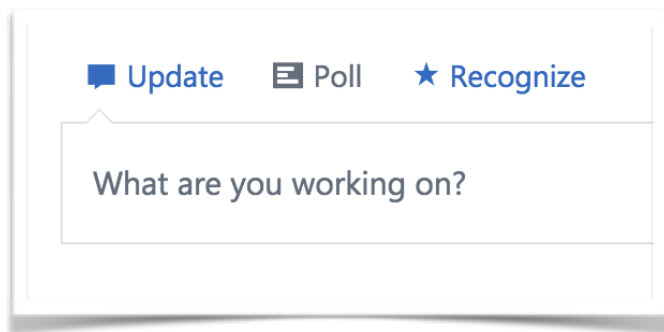
What is Recognize?

Your company is adding Recognize as the official way to endorse and appreciate your company's great work.

If you have any questions or comments, please contact <https://recognizeapp.com/contact> or speak with your HR team.

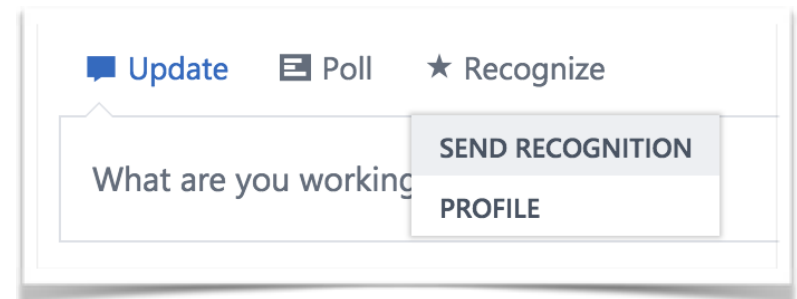
How to Get Started?

- Go to <https://recognizeapp.com/auth/yammer> to login to Recognize via Yammer for the first time
- Download the browser extension by going to <https://recognizeapp.com/download>
- Once installed, go to <https://yammer.com> and click "Recognize" to login



Sending Employee Appreciation

- Click **Recognize** in Yammer
- Click **Send Recognition**
- Choose a badge, recipients, and the reason for the recognition



View Your Profile

- Click **Recognize** in Yammer
- Click **Profile**
- You can view your recognitions and badges
- Click **Edit profile** to double check your information

